

MAUREEN A. O'TOOLE

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TEACHING, MANAGEMENT, AND LEADERSHIP ACCOMPLISHMENTS

- 23 years leadership and management experience in military and civilian assignments, with positions in command, teaching, training and operations, public relations and journalism, personnel, administration and staff management, and tactical and strategic analysis and planning. Skills include:

- Budgeting
- Staffing & Recruiting
- Planning, Execution & Evaluation
- Public Speaking
- Performance Management
- Mission, Vision, & Values Development
- Long & Short Term Planning
- Effective Communication
- Problem Solving and Decision Making
- Training & Performance Assessment

- Performed as a senior military instructor, providing training in effective public speaking, planning and execution of training, and strategic and tactical analysis and planning. Received highest possible scores for instructor performance and personal recognition for significant contribution to unit national accreditation.
- Served as military equivalent of a principal, overseeing the planning, execution, and evaluation of training in 11 states. Unit earned and maintained national accreditation. Unit attained 100% retention and highest teacher qualification rate, 85%, in the 104th Division, US Army Reserves.
- Taught over 70 students aged 7-40 through Musical Moments private piano students. Achieved 10% student dropout rate in an industry which typically has 50% dropout rate.
- Created leadership training program for middle school students at Rolling Hills Public Charter School in Boise, Idaho. Program rolls out in school year 2008-2009 and integrates leadership topics and activities into the core curriculum classes, hosting leadership focused training and activities, and involves students in local community service activities.
- Guided two businesses through mission, vision, and values development.
- 20 years community service: Religious Education and Vacation Bible School Teacher, Grade School Art Parent, Vacation Bible School Music Coordinator, and Choir Director.

WORK EXPERIENCE

Present: No Excuses Consulting
2000-2008: Owner of Musical Moments Piano Studio
1999-2001: Planner, Hewlett Packard
1994-1995 and 2007: Tutor
1990-1993: Technical Writer and Officer Manager, Los Alamos Technical Associates
1990-2007: US Army Reserves, retired as Lieutenant Colonel
1985-1989: US Army, Active Duty

EDUCATION

1985, B.A. Cultural Anthropology, College of William and Mary, VA.
1993, Command and General Staff Officer College, US Army.
1995, B.A., Bilingual (Spanish) Elementary Education, Boise State University, ID.
2008, M.A., Organizational Leadership, George Fox University, OR.